



## Minutes

Item	Minute
<b>1.</b>	<b>Apologies for absence</b>
1.1	Apologies were received on behalf of Cllr John Fuller (Cllr Daniel Elmer substituting).
<b>2.</b>	<b>Declarations of interest</b>
2.1	No interests were declared.
<b>3.</b>	<b>Minutes</b>
3.1	The minutes of the meeting held on 27 June 2023 were agreed as an accurate record.
<b>4.</b>	<b>Project Showcase: Yare Boat Club</b>
4.1	<p>Piers Herrmann and Francis Kemp gave a presentation about the recent development of a boat house at Yare Boat Club using funding provided by Greater Norwich Growth Board (see appendix A of these minutes).</p> <ul style="list-style-type: none"><li>• Two boat clubs had merged to form Yare Boat Club which meant more members and boats; the boats had to be stored outside which could cause decay.</li><li>• To build a new boathouse would cost the Club £130,000. Some of this was raised by the Club, and £80,000 of this was requested from a grant from Greater Norwich Growth Board.</li><li>• Club members carried out the work building the boathouse due to the increasing cost of construction at the time.</li><li>• A third of the project's budget was used for specialist screw piles being installed by a specialist company. Twenty-three tonnes of wood were delivered by hand across the river by boats and a pontoon.</li><li>• The structure was a 10m wide, 30m long and 30m high timber frame. The constructed boathouse could now house around 60 boats and club members had given positive feedback.</li><li>• The club wanted to further their reach to members of disadvantaged backgrounds and through discussions with the Leaving Care Team at Norfolk County Council had held taster sessions and learn to row course for 6 care leavers. At least three of them intended to join the group following these sessions. A reduced 18-24 rate had been introduced following discussion with the care leavers who would join the development squad on the club.</li><li>• The feedback given by care leavers was shown in the presentation; it was intended for such sessions to be delivered annually.</li></ul>



	(ii) Grant delegated authority to the Greater Norwich Infrastructure Delivery Board to oversee the continued management and development of City Deal Borrowing processes and documents as detailed in section 4.
<b>6.</b>	<b>Application to City Deal Borrowing Loans Fund</b>
6.1	The Board received the report setting out details of the application by South Norfolk District Council to borrow £4.5m from the City Deal Borrowing Loans Fund and providing a summary of the potential cost of this loan to Greater Norwich.
6.2	Phil Courtier introduced the report: <ul style="list-style-type: none"> <li>• The Long Stratton Bypass had received planning permission and final arrangements were being made for the final funding package including the Department for Transport funding package.</li> <li>• A 4.5m loan to forward fund the developer contribution to the scheme with mechanisms for South Norfolk District Council to receive repayments through land sales or other methods.</li> <li>• Once the funding had been loaned the risk would sit with South Norfolk District Council.</li> <li>• Precise figures cannot be shown as it would depend on interest rates at the time of repayment.</li> </ul>
6.3	The following points were discussed and noted: <ul style="list-style-type: none"> <li>• Cllr Stonard was happy to support this proposal and spoke in support of the Long Stratton Bypass scheme.</li> <li>• Cllr Elmer noted that this proposal marked another step towards delivery of the Long Stratton Bypass and would help deliver infrastructure and homes in South Norfolk and Greater Norwich.</li> <li>• Cllr Holland endorsed the proposal.</li> <li>• The Chair felt the Long Stratton Bypass was long overdue, referencing the traffic and pollution issues experienced in Long Stratton.</li> </ul>
6.4	Greater Norwich Growth Board unanimously <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>(i) Approve £4.5m to be drawn down by Norfolk County Council through the City Deal agreement and loaned to South Norfolk Council to support the delivery of Long Stratton Bypass.</li> <li>(ii) Instruct the Infrastructure Delivery Board to progress the loan draw down of £4.5m to support the delivery of Long Stratton Bypass. This will be dependent on the signing of a legal agreement: <ol style="list-style-type: none"> <li>a. A £4.5m loan schedule to be legally signed by all partners and added as an addendum to the existing legal agreement entitled 'GNGB partner draw-down and borrowing authorisations' which was signed by all partners in Oct 2015. This will secure the capital and interest repayments to be made to the Public Works Loan Board against the Infrastructure Investment Fund (IIF – Pooled Community Infrastructure Levy). In addition, the capital and interest to be paid by South Norfolk Council (the Lead Local Authority), will be secured with a backstop date ensuring the</li> </ol> </li> </ol>

	latest date the full repayment will be received by Norfolk County Council (as the Greater Norwich Growths Boards accountable Body).
<b>7.</b>	<b>Proposed new funding source for the Greater Norwich Project Team</b>
7.1	The Board received the report setting out a proposed change to the way the Greater Norwich Project team are funded and confirming the route of decision making for these changes to be progressed and implemented.
7.2	Chris Starkie introduced the report: <ul style="list-style-type: none"> <li>• The Infrastructure Delivery Board had undertaken a review against the team’s resource, and it was no longer able to undertake all the work. It was therefore proposed to change the way the team was funded by using income received through developer contributions.</li> <li>• Greater Norwich Delivery Board reviewed a plan for the change in March 2023. It was proposed that the project team continue to be funded by partner contributions with additional funding required coming from the Infrastructure Investment Fund (IIF – pooled Community Infrastrutre Levy).</li> <li>• The proposal was not recommending to use the 5% administration fee receipted by each district charging authority.</li> <li>• The decision to use IIF needed to progress in the next iteration of the Five Year infrastructure Investment Plan and could not progress before April 2024. The amount to be allocated would be around £115,000.</li> <li>• Since no changes could be implemented until 2024 a secondment role had been put in place to cover until this time.</li> </ul>
7.3	Greater Norwich Growth Board unanimously <b>RESOLVED</b> to: <ol style="list-style-type: none"> <li>(i) Agree that a new programme management fee should be allocated from the Infrastructure Investment Fund, as a contribution towards funding the work of the Greater Norwich Project Team</li> <li>(ii) Agree to pre-commit in the region of £115,000 for the cost of programme management in 24/25, within the Greater Norwich Five Year Infrastructure Investment Plan 2024-29, and to recommend its approval to the three partner district cabinets in Jan/Feb 2024.</li> </ol>
<b>8</b>	Date of next meeting  30 November, 11am, Council Chamber  Meeting ended: 15:36